

Webinar of 2020-02-18

[Flexible process: Part 1 - Principles & operational aspects](#)

Questions & Answers

Questions asked by Attendees	Answers from the Presenter
<p>Would it be possible to provide a tool for easy calculation of the flexible deadlines? As an example, it exists the CEN vote calculator: https://votecalculator.cencenelec.eu/cen</p>	<p>Yes, in CEN, for TC Secretaries there is a tool on the Projex-online Working Area, when creating the NWIP.</p> <p>Its use has been detailed in the Webinar Part 2: IT tools for planning and monitoring</p>
<p>Will there be any tools available for the project manager's planning?</p>	<p>See CEN BOSS:</p> <p>The CEN TC Secretary uploads the working document, together with a completed 'Transmission Notice', onto E-Trans where it is available to CCMC for registration as First Working Draft (stage code 20.60).</p> <p>The CLC Secretary sends the working document, together with a completed 'Transmission Notice', via e-mail to CCMC (production@cencenelec.eu) for registration as First Working Draft (stage code 20.60).</p>
<p>Do we now get an appropriate system to deliver the Working Draft, as now there is no system in E-trans or Projex to do so...?</p>	<p>The 1st WD should come from the WG (experts) to the TC (national delegations) – for comments. It is essential in order to increase the chances to have a wide consensus at enquiry so that the FV can be skipped.</p> <p>Several drafts are generally issued by the WG to the TC before proceeding with the</p>
<p>How does the secretary draft fits in this process?</p>	<p>The 1st WD should come from the WG (experts) to the TC (national delegations) – for comments. It is essential in order to increase the chances to have a wide consensus at enquiry so that the FV can be skipped.</p> <p>Several drafts are generally issued by the WG to the TC before proceeding with the</p>

	prEN. Therefore, it is expected that a 1st WD exists at this specific delivery target.
Should the tolerance be requested through a TC decision?	Current rules apply: In CEN: TC decision In CENELEC: simple secretary request
If we apply for the 39 weeks tolerance before submission to enquiry, and we don't use it all, will the remaining weeks be added to the after enquiry stage?	No, the non-used weeks coming from the tolerance will be lost.
Can you make the tolerance request period flexible too, e.g. the project perhaps only needs five extra weeks?	No, the TC has to request a 39-week tolerance, BUT a TC can only use part of these weeks. As explained in the Webinar Part 2: IT tools for planning and monitoring, what count are the actual realised dates, i.e. a TC can deliver the draft before the deadline given by the tolerance. The non-used weeks of the tolerance will be lost.
Did ISO agree the flexibility in case of Vienna Agreement with CEN lead?	For WIs under VA with CEN lead, ISO is impacted and acts when CEN transmits the drafts for procedure. Then, ISO does not need to agree. CEN TCs can inform corresponding ISO TCs on the target dates. ISO is informed on the flexible process principles that hopefully will increase the timely delivery of drafts for procedure.
Is the one time change depending on TC decision? And if yes, how? By correspondence?	Yes, for the 'one change' option a TC decision is needed as it will re-define the initial plan. It can be taken by correspondence or at the plenary meeting.
If a document is registered as a preliminary work item, can we skip stage 20.60 if a draft is provided at the NWIP stage?	In order to increase the chances to have a wide consensus at enquiry so that the FV can be skipped, the circulation of a 1 st WD will support this goal.
If you have a working draft available when the NWIP is	

<p>launched do you still need to circulate a 1st working draft or if there is no technical changes can the TC Secretary dispatch the draft to CCMC to launch the ENQ ballot?</p>	
<p>Can we share this presentation among our TC members?</p>	<p>The presentation, as well as the recorded webinar, is publicly available and it is highly recommended to share it your TC members. You can find the presentation, the recorded webinar and the Q&A file here: https://www.cencenelec.eu/aboutus/ourservices/Training/Pages/default.aspx</p>
<p>What happens to the planning if one of the countries does not agree with the FprEN?</p>	<p>If the approval criteria are met, the FprEN will become an EN and implemented as such at national level.</p> <p>If the voting result is negative, the Technical Board shall decide what further action is to be taken and whether standstill should be released.</p>
<p>What results during the process have to be published on the collaboration tool to the TC by the secretary?</p>	<p>Same as before. Outcomes of WI approval, Enquiry results and table of comments, Formal Vote results and table of comments.</p>
<p>Why would a TC ever allocate less than 68 weeks to the sum of stage A and stage E? There is no benefit, but a large risk of cancellation if something unexpected happens.</p>	<p>This comment is absolutely understandable and valid. 68 weeks is still the maximum time to be allocated to the two stages for TC work. However, there are cases for which 68 weeks of total time allocation are not necessary (e.g. revision of a standard) or may conflict with the expected target date of the standard, e.g. if this is linked to a standardization request and the expected deadline is less than 3 years. The TC need to find a balance for the duration of the two stages for TC work.</p>

<p>Can we adjust the Working Draft delivery time other than half of the planned enquiry delivery time?</p>	<p>The target date for the 1st WD is well defined in the NWIP. The secretary can share the First Working Draft within the TC before the delivery time.</p> <p>Several drafts are generally issued by the WG to the TC before proceeding with the prEN. Therefore, it is expected that a 1st WD exists at this specific delivery target.</p> <p>In case the dispatch will occur after the target date, CCMC will NOT proceed to the cancellation of the WIs anyway.</p> <p>However, CCMC has to be notified at this stage on this advancement of the project.</p>
<p>Shall Working Draft be circulated for comments, not only for information?</p>	<p>1st WD are usually distributed from the WG in charge, to the TC for comments.</p>
<p>Why in one of the last slides UAP is still mentioned?</p>	<p>It is still in the CEN NWIP form that is downloadable from BOSS. It will be corrected (deleted) in the review of the CEN NWIP.</p>
<p>Is the process once confirmed independent running of further TC decisions or were decisions or approvals of the TC needed?</p>	<p>Question is unclear.</p> <p>Some TC decision as the 'one change' option or the request of a tolerance (in CEN) have impact on the process.</p> <p>See the CEN BOSS or CENELEC BOSS.</p> <p>https://boss.cen.eu/Pages/default.aspx</p> <p>https://boss.cenelec.eu/Pages/default.aspx</p>
<p>Are delays in submission of correct figures also considered as delays in the 5 weeks of editing and thus beyond the effective TC time?</p>	<p>In principle, yes.</p>